WORKPACKAGE 7

WORKPLAN

YSAFA
(1) GENERAL

Title of the project: INCLUSION – Development and Implementation of Social Dimension Strategies in Armenia and Bosnia and Herzegovina through Cross-regional Peer Learning

Project reference number: 574139-EPP-1-2016-1-AM-EPPKA2-CBHE-JP

WP type: SUSTAINABILITY

WP N: WP7: Sustainability

WP duration: 13 months

WP Lead Partner: YSAFA, Armenia

Partners involved: YSAFA, AUA, UNT, UNTZ, UNISON, SMOC, MoES, MLSA, FMON and ANSA

(2) BACKGROUND

- WP1: CAPACITY BUILDING
- WP2: GUIDELINES/MASTER PLANS & INSTITUTIONAL MECHANISMS
- WP3: DEVELOPMENT OF MECHANISMS FOSTERING ACCESS OF DISADVANTAGED GROUPS
- WP4: CAPACITY BUILDING RELATED TO THE HUMAN & PHYSICAL RESOURCES
- WP5: QUALITY CONTROL AND MONITORING
- WP6: DISSEMINATION
- WP7: SUSTAINABILITY
- WP8: MANAGEMENT
**IN BRIEF**

**AIM:** The WP aims at ensuring the sustainability of the project achievements and outcomes after the lifetime of the project implementation through promoting adoption of the national guidelines and master plans for HEIs, building on the capacity and extending the developments for wider use.

**DESCRIPTION:** Within the frames of the project, efforts will be vested to the “owners” so that they are able to stand by the developments and promote them to fruition. In the case of inclusion the owners identified are at two distinctive levels – national and institutional. At the national level, for the SD strategies to be cascaded down to feasible operational plans the national level guidelines will be developed and adopted by respective governments. Once adopted, the guidelines will become official tools for respective HE sectors, which will enable their enhancement and expansion. To promote ownership, the project consortium emphasizes equal opportunities and follows a holistic approach where all stakeholders at all levels are part of the process and where the interests of staff (academic and non-academic) and students are taken into consideration equally as are the views and opinions of university management and political stakeholders. This approach has proven an enormous added value in the past in terms of the overall impact and sustainability of project results. As a consequence, the project puts particular emphasis on involving all key stakeholders for higher education development. To ensure sustainability the developments will be adopted and become national and institutional level guidelines for wider implementation.

As a result to ensure the sustainability of the project the national guidelines and master plans will be approved. Along with that the AM and BiH HEIs have to ensure the capacity building of their staff.

**List of required documents/templates:**

- Approved National Guidelines
- Approved Master Plans
- Trained HEI staff, faculty members, school teachers and students
# Activities and Deliverables

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>DELIVERABLE/OUTPUT</th>
<th>INDICATOR OF PROGRESS</th>
<th>HOW TO MEASURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.1.1. Approval of national guidelines</td>
<td>7.1. Approved national guidelines</td>
<td>2 national guidelines approved</td>
<td>✓ Decrees on approval of the guidelines and master plans</td>
</tr>
<tr>
<td>7.2.1. Approval of master plans</td>
<td>7.2. Approved master plans by HEIs</td>
<td>4 master plans approved by HEI councils</td>
<td>✓ Financial commitments by respective HEIs</td>
</tr>
<tr>
<td>7.3.1. Building on the capacity</td>
<td>7.3. HE faculty trained to work with high school teachers and students</td>
<td>HE faculty trained</td>
<td>✓ Feedback from training on applicability</td>
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## Timeline

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<tbody>
<tr>
<td>WP7</td>
<td>Sustainability</td>
<td>7.1. Approval of national guidelines</td>
<td>✓</td>
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<tr>
<td>WP7</td>
<td>Sustainability</td>
<td>7.2. Approval of master plans</td>
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<td>7.3. Building on the capacity</td>
<td></td>
<td>✓</td>
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(please note that the months are preliminary and can be shifted if justified)

1.4.1. Site visits to AM and BiH HEIs - YEREVAN/TRAVNIK/TUZLA - April/May 2017 - 4 days
1.4.2. Training for the fact-finding - YEREVAN - June 2017 - 4 days (coordination meeting - 1 - 8.3.1.)
2.1.1. Workshop for WP 2 - DIEPENBEEK - November 2017 - 4 days (coordination meeting - 2 - 8.3.1.)
2.3.1. Study visits for AM partners - LONDON - March 2018 - 7 days
2.3.1. Study visit for BiH partners - Diepenbeek - March 2018 - 7 days
2.4.1. 1st conference in BiH - TRAVNIK - April 2018 - 4 days
3.6.1. Training of the PCU staff - LONDON - July 2018 - 5 days (coordination meeting - 3 - 8.3.1.)
4.3.1. In-house trainings/workshops in Armenia - YEREVAN - November 2018 - 4 days
4.3.2. In-house trainings/workshops in BiH - TRAVNIK/TUZLA - November 2018 - 4 days each
5.3.1. Monitoring visit (by the LP and YSAFA) - YEREVAN/TRAVNIK/TUZLA - for three years
8.3.1. Coordination meeting - 5 - GRAZ - April 2019 - 4 days
6.7.1. 2nd and final dissemination conference - YEREVAN - September 2019 - 4 days (coordination meeting - 6 - 8.3.1.)
8.2.1. Kick-off meeting - YEREVAN - December 2016 - 4 days
### (7) Role of Each Partner in the WP

<table>
<thead>
<tr>
<th>Partner Acronym</th>
<th>Description of Roles in the WP</th>
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</thead>
<tbody>
<tr>
<td>P1 YSAFA</td>
<td>Overall management of WP7. Responsible for the approval of the national guidelines and master plans by the HEIs and Ministry. Responsible for the organization of the capacity building events at HEI for faculty and for the school teachers and students.</td>
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<tr>
<td>P2 AUA</td>
<td>Responsible for the approval of the national guidelines and master plans by the HEIs and Ministry. Responsible for the organization of the capacity building events at HEI for faculty and for the school teachers and students.</td>
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<tr>
<td>P3 UNISON</td>
<td>Participation in the capacity building events.</td>
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<tr>
<td>P4 UNT</td>
<td>Responsible for the approval of the national guidelines and master plans by the HEIs and Ministry. Responsible for the organization of the capacity building events at HEI for faculty and for the school teachers and students.</td>
</tr>
<tr>
<td>P5 UNTZ</td>
<td>Responsible for the approval of the national guidelines and master plans by the HEIs and Ministry. Responsible for the organization of the capacity building events at HEI for faculty and for the school teachers and students.</td>
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<tr>
<td>P6 SMOC</td>
<td>Participation in the capacity building events.</td>
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<tr>
<td>P11 ANSA</td>
<td>Participation in the capacity building events.</td>
</tr>
<tr>
<td>P12 MoES</td>
<td>Responsible for the approval of the national guidelines in Armenia.</td>
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<tr>
<td>P13 FMON</td>
<td>Responsible for the approval of the national guidelines in Bosnia and Herzegovina.</td>
</tr>
<tr>
<td>P14 MLSA</td>
<td>Responsible for the approval of the national guidelines in Armenia.</td>
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