



WORKPACKAGE 3

WORKPLAN

UCLL, BE



YEREVAN 2017

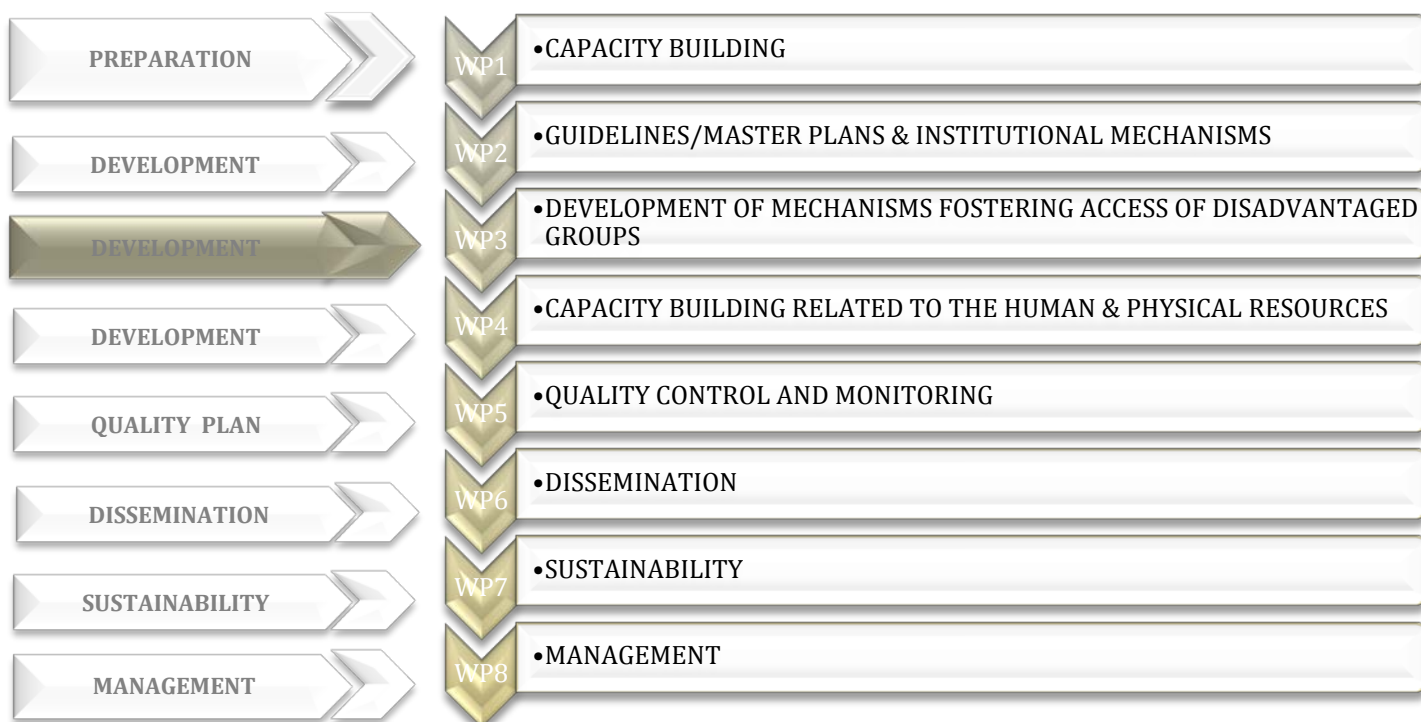


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(1) GENERAL

<i>Title of the project:</i>	INCLUSION – Development and Implementation of Social Dimension Strategies in Armenia and Bosnia and Herzegovina through Cross-regional Peer Learning
<i>Project reference number:</i>	574139-EPP-1-2016-1-AM-EPPKA2-CBHE-JP
<i>WP type:</i>	DEVELOPMENT
<i>WP N:</i>	WP3 DEVELOPMENT OF MECHANISMS FOSTERING ACCESS OF DISADVANTAGED GROUPS
<i>WP duration:</i>	20 months
<i>WP Lead Partner:</i>	UCLL, Belgium
<i>Partners involved:</i>	YSAFA, AUA, UNISON, UNT, UNTZ, SMOC, KFUG, WUS, UoR, ANSA, MoES, FMON, MLSA

BACKGROUND



(2) IN BRIEF

AIM: The WP aims at the development of mechanisms fostering access of disadvantaged groups with the involvement and contribution of all project partners.

DESCRIPTION: Based on the developed national and institutional level plans and mechanisms, a team of 4 will at each HEI will explore the needs for respective resources. The HEI teams will cascade down the national guidelines and the master level plans to the actual implementation mechanisms for widening access to HE. Resources will be developed to implement inclusive teaching/learning and the best collaborative team/student-based practices from EU countries. Following it, universal design principles for inclusive teaching/learning leading to diversity and equality will be emphasized. All developments will feed into the guidelines for inclusive instruction. Based on the latter, a training of 40 PCU staff members will be delivered in UCLL to enable them to act as online training e-coaches. Following the trainings, a series of webinars will be piloted at the HEIs. Findings of the pilot study will feed into refinement and finalization of the guidelines for inclusive teaching and learning. Based on the needs, a list of necessary equipment will be prepared to tender. The purchased equipment will have specifications necessary to achieve the HEI master plan objective.

List of required documents/templates:

Report on needs at PCU's

Report on institutional mechanisms

Guidelines for inclusive teaching / learning

Feedback document on the equipment applicability

Feedback document on the teaching / learning guidelines

Feedback document from the training participants

Report on the pilot results

Report on the webinars

(3) ACTIVITIES AND DELIVERABLES

ACTIVITY	DELIVERABLE/OUTPUT	INDICATOR OF PROGRESS	HOW TO MEASURE
3.1.1. Setting up a team	3.1. A consolidated team	Team	Established team
3.2.1. Analysis of resources and needs	3.2. Report on needs at PCUs	Report	Published reports on two countries
3.3.1. Institutional level mechanisms	3.3. Institutional level mechanisms	Mechanisms	Approved and published guidelines on inclusive teaching / learning
3.3.2. Guidelines for inclusive teaching/learning	3.3. Guidelines for inclusive teaching/learning	Guidelines for inclusive teaching / learning are developed	
3.4.1. Development of new resources	3.4. New resources for inclusive teaching / learning	New resources for inclusive teaching / learning are developed	Published report on the needs
3.5.1. Purchase of equipment	3.5. Purchased equipment	Equipment is purchased	Feedback on the equipment applicability
3.6.1. Training PCU staff	3.6. Trained PCU staff	PCU staff are trained	Feedback on the teaching and learning guidelines Feedback from the training participants
3.7.1. Webinar series	3.7. Webinars	Webinar series are produced	Reports on the webinars
3.7.2. Pilot	3.7 Pilot results	New resources are effective	Report on the pilot results

(5) EVENTS

<i>EVENT</i>	<i>VENUE</i>	<i>MONTH/YEAR/ NUMBER OF DAYS</i>
3.6.1. Training of the PCU staff	LONDON	July 2018 - 5 days

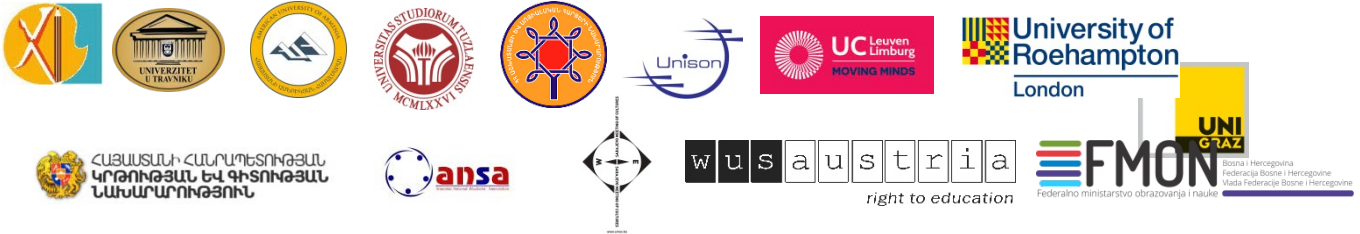


(please note that the months are preliminary and can be shifted if justified)

- 1.4.1. Site visits to AM and BiH HEIs - YEREVAN/TRAVNIK/TUZLA - April/May 2017 - 4 days
- 1.4.2. Training for the fact-finading - YEREVAN - June 2017 - 4 days (coordination meeting -1 - 8.3.1.)
- 2.1.1. Workshop for WP 2 - DIEPENBEEK - November 2017 - 4 days (coordination meeting - 2 - 8.3.1.)
- 2.3.1. Study visits for AM partners - LONDON - March 2018 - 7 days
- 2.3.1. Study visit for BiH partners - Diepenbeek - March 2018 - 7 days
- 2.4.1. 1st conference in BiH - TRAVNIK - April 2018 - 4 days
- 3.6.1. Training of the PCU staff - LONDON - July 2018 - 5 days (coordination meeting - 3 - 8.3.1.)
- 4.3.1. In-house trainings/workshops in Armenia - YEREVAN - November 2018 - 4 days
- 4.3.2. In-house trainings/workshops in BiH - TRAVNIK/TUZLA - November 2018 -4 days each
- 5.3.1. Monitroing visist (by the LP and YSAFA) - YEREVAN/TRAVNIK/TUZLA - for three years
- 8.3.1. Coordination meeting - 5 - GRAZ - April 2019 - 4 days
- 6.7.1. 2nd and final dissemination conference - YEREVAN - September 2019 - 4 days (coordination meeting - 6 - 8.3.1.)
- 8.2.1. Kick-off meeting - YEREVAN - December 2016 - 4 days

(6) ROLE OF EACH PARTNER IN THE WP

PARTNER ACRONYM	DESCRIPTION OF ROLES IN THE WP
P1 YSAFA	<i>National guidelines, master plan, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P2 AUA	<i>National guidelines, master plan, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P3 UNISON	<i>Fact-finding tools, national level guidelines, master plans</i>
P4 UNT	<i>National guidelines, master plan, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P5 UNTZ	<i>National guidelines, master plan, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P6 SMOC	<i>Fact-finding tools, national level guidelines, master plans</i>
P7 WUS	<i>Fact-finding tools, national level guidelines, master plans, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P8 KFUG	<i>Fact-finding tools, national level guidelines, master plans, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P9 UCLL	<i>Fact-finding tools, national level guidelines, master plans, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P10 UoR	<i>Fact-finding tools, national level guidelines, master plans, inclusive teaching and learning materials, institutional mechanisms, awareness campaigning materials</i>
P11 ANSA	<i>Fact-finding tools, national level guidelines, master plan, inclusive teaching and learning materials awareness campaigning materials</i>
P12 MoES	<i>Fact-finding tools, national level guidelines, master plan, inclusive teaching and learning materials awareness campaigning materials</i>
P13 FMON	<i>Fact-finding tools, national level guidelines, master plan, master plan, inclusive teaching and learning materials awareness campaigning materials</i>
P14 MLSA	<i>Fact-finding tools, national level guidelines, master plan, awareness campaigning materials</i>



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Contact details of the WP lead partner:

Helena Bijmens, helena.bijmens@ucll.be

Liesbeth Spanjers, liesbeth.spanjers@ucll.be

Davy Nijs, davy.nijs@ucll.be

