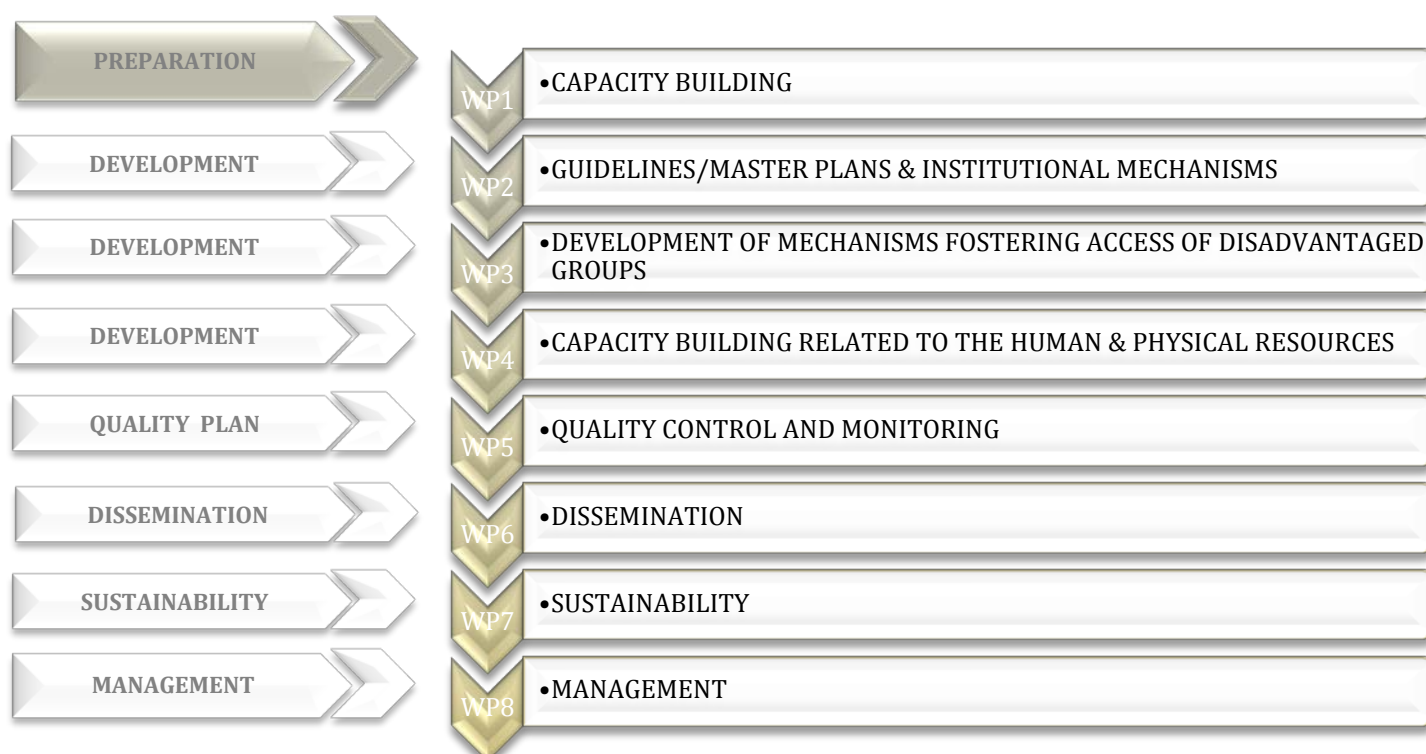


(1) GENERAL

<i>Title of the project:</i>	INCLUSION – Development and Implementation of Social Dimension Strategies in Armenia and Bosnia and Herzegovina through Cross-regional Peer Learning
<i>Project reference number:</i>	574139-EPP-1-2016-1-AM-EPPKA2-CBHE-JP
<i>WP type:</i>	PREPARATION
<i>WP N:</i>	CAPACITY BUILDING
<i>WP duration:</i>	Project start to July 2017 (10 mths)
<i>WP Lead Partner:</i>	WUS AT, AUSTRIA
<i>Partners involved:</i>	All partners: YSAFA, AUA UNISON, UNT, UNTZ, SMOC, WUS, KFUG, UCLL, UoR, ANSA, MoES, FMON, MLSA

(2) BACKGROUND



(3) IN BRIEF

AIM:

- *Assessment of status quo regarding the implementation of the Social Dimension (SD) in BiH and Armenia with focus on PCUs;*
- *Identification of entry points for the HE sector to enhance the implementation of the SD (i.e. access to/participation in and successful completion of HE for persons from underrepresented groups);*
- *Clear identification of underrepresented groups;*
- *Development of capacities for effectively addressing challenges related to the implementation of the SD in the partner countries.*

DESCRIPTION:

Under the lead of WUS AT and with contributions from all partners, fact-finding will be conducted based on previously identified issues (the activities will also include NGOs dealing with SD issues in Armenia and BiH). The fact-finding will start with development of tools and methodology (survey for PCU staff, student survey, literature review, benchmarking) and feed into a set of guidelines for the countries on how to cascade down the national SD strategies (WP2). Tools are expected to be applied on a regular basis (every 3 years) to measure achievements and gaps. Feedback from EU partners and respective stakeholders will ensure validity throughout development stages. Prior to applying, tools will be piloted on a sample and a broader fact-finding process will be launched.

Data collected will be analyzed and, for verification purposes, a two-day-site-visit by EU partners to HEIs will be organized. The results will feed into two reports (Armenia and BiH).

Based on the fact-finding results and the specific training needs, a training kit for design and implementation of SD strategies will be developed, and a two-day training for the total of 40 HEI staff members and respective government representatives will be delivered in AUA. The WP will culminate in production of two reports – the QCM report and the lead partner report.

List of required documents/templates:

Fact-finding toolkit:

- PCU survey
- Compilation of raw data from PCU survey
- Student survey
- Compilation of raw data from student survey
- Annotated bibliography based on results from literature review
- Benchmarking tool

Training kit:

- Training concept and methodology
- Agenda for the workshop
- Training materials that reflect on the data generated and findings of the fact-finding phase

Fact-finding reports:

- 2 Report from site visits to BiH and Armenia (1 for BiH, 1 for Armenia)

Final reports on WP1

- Lead partner report on WP1
- QCM Report on WP1

(4) ACTIVITIES AND DELIVERABLES

<i>ACTIVITY</i>	<i>DELIVERABLE/OUTPUT</i>	<i>INDICATOR OF PROGRESS</i>	<i>HOW TO MEASURE</i>
1.1.1.Project team	1.1 Consolidated project team		The minutes of the meeting
1.2.1.Development of fact-finding tool kit 1.2.2.Feedback of key stakeholders	1.2 Fact-finding tool kit	Design of fact-finding and capacity building initiative Fact-finding tool kit is approved	Published tool kit for fact-finding Feedback from the EU partners and key stakeholders
1.3.1.Pilot of fact-finding tools	1.3 Training kits		
1.4.1.Site visits 1.4.2.Training	1.4 Trained staff	Site visits to Armenia and BiH with 4 persons in each team 40 HE staff members trained	Boarding passes and other mobility arrangements Feedback from the trainees
1.5.1.Fact –finding reports	1.5 Fact –finding reports	Report on fact-finding approved	Feedback on fact-finding reports on Armenia and BiH Approved verification reports

(6) EVENTS

EVENT	VENUE	MONTH/YEAR/ NUMBER OF DAYS
A.) SITE VISITS (1.4.1.)		
<i>UCLL to UNT</i>	<i>Travnik, UNT</i>	<i>May 2017/4 days</i>
<i>UoR to AUA, YSAFA</i>	<i>Yerevan, AUA/YSAFA</i>	<i>May 2017/4 days</i>
<i>WUS AT to UNTZ</i>	<i>Tuzla, UNTZ</i>	<i>April 2017/4 days</i>
B.) TRAINING (1.4.2.)	<i>Yerevan, AUA</i>	<i>June 2017/4 days</i>



(please note that the months are preliminary and can be shifted if justified)

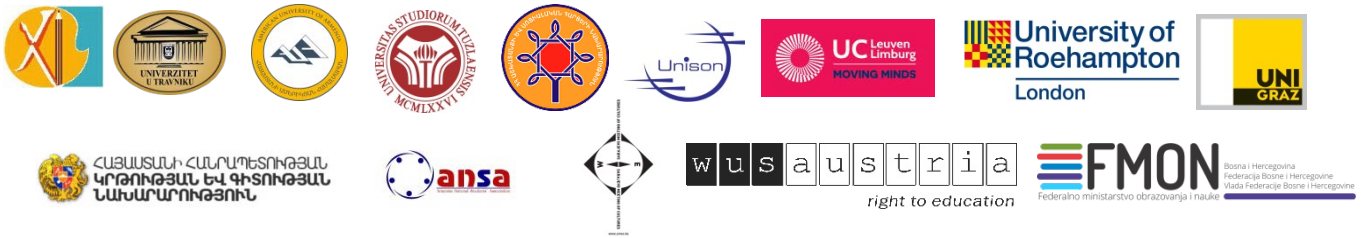
- 1.4.1. Site visits to AM and BiH HEIs - YEREVAN/TRAVNIK/TUZLA - April/May 2017 - 4 days
- 1.4.2. Training for the fact-finading - YEREVAN - June 2017 - 4 days (coordination meeting -1 - 8.3.1.)
- 2.1.1. Workshop for WP 2 - DIEPENBEEK - November 2017 - 4 days (coordination meeting - 2 - 8.3.1.)
- 2.3.1. Study visits for AM partners - LONDON - March 2018 - 7 days
- 2.3.1. Study visit for BiH partners - Diepenbeek - March 2018 - 7 days
- 2.4.1. 1st conference in BiH - TRAVNIK - April 2018 - 4 days
- 3.6.1. Training of the PCU staff - LONDON - July 2018 - 5 days (coordination meeting - 3 - 8.3.1.)
- 4.3.1. In-house trainings/workshops in Armenia - YEREVAN - November 2018 - 4 days
- 4.3.2. In-house trainings/workshops in BiH - TRAVNIK/TUZLA - November 2018 -4 days each
- 5.3.1. Monitroing visist (by the LP and YSAFA) - YEREVAN/TRAVNIK/TUZLA - for three years
- 8.3.1. Coordination meeting - 5 - GRAZ - April 2019 - 4 days
- 6.7.1. 2nd and final dissemination conference - YEREVAN - September 2019 - 4 days (coordination meeting - 6 - 8.3.1.)
- 8.2.1. Kick-off meeting - YEREVAN - December 2016 - 4 days

(7) ROLE OF EACH PARTNER IN THE WP

All partners	<ul style="list-style-type: none"> - Feedback to draft tools - Piloting (small scale) and implementation of tools (filling in PCU questionnaire, collection of sources and documents for literature review, conduction of student survey, data analysis, testing of benchmarking checklist) - Feedback on methodology for site visits - Follow up on piloting of tools during site visits - Feedback on draft training toolkit - Participation in/contribution to training
---------------------	--

EU Partners

WUS AT	<ul style="list-style-type: none"> - WP Coordination - Draft of PCU questionnaire and finalisation based on feedback received from partners - Feedback and contribution to other fact-finding tools - Development of methodology for site visits - Site visit to UNTZ - Report from site visit - Draft of training toolkit (with contributions from other partners) - Contributions to training - Draft of fact-finding report for BiH with inputs from UCLL
UoR	<ul style="list-style-type: none"> - Draft of student survey and finalisation based on feedback received from partners - Feedback and contribution to other fact-finding tools - Development of methodology for site visits - Site visit to YSAFA and AUA - Report from site visit - Contributions to training toolkit - Contributions to training - Draft of fact-finding report for Armenia
KFU	<ul style="list-style-type: none"> - Coordination of literature review (technical – UoR) - Finalisation of draft survey based on feedback received - Feedback and contribution to other fact-finding tools - Site visit to YSAFA and AUA - Report from site visit - Contributions to training toolkit - Contributions to training
UCLL	<ul style="list-style-type: none"> - Draft of benchmarking tool and finalisation based on feedback received from partners - Finalisation of draft survey based on feedback received - Feedback and contribution to other fact-finding tools - Development of methodology for site visits - Site visit to UNT - Report from site visit - Contributions to training toolkit - Contributions to training - Contributions to fact-finding report for BiH



"This project has been funded with support from the European Commission. This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"

Contact details of the WP lead partner:

World University Service Austria

Louise Sperl and Michaela Handke – Project Managers



Project contacts:

E-mail: louise.sperl@wus-austria.org and michaela.handke@wus-austria.org