








FOLLOW-UP ACTIVITIES

- **Developments**
- **Events**
- **Deadlines**
- **Responsible bodies**

project management

Outline

Today we will discuss...

-  National Guidelines WP 2
-  Guidelines on Teaching and Learning WP 3
-  Methodology Toolkit WP 4
-  Trainings for High Schools Teachers WP 4
-  QA new tool-survey WP 5

WP 2

Content

- ✿ Current State and Legal Framework
- ✿ Definitions and Disability Terminology Chart
- ✿ Promoting Inclusiveness at HEIs of Armenia: Guiding Principles
 - 1) Identification of Needs
 - 2) Infrastructure Changes
 - 3) Policy Development on inclusive education
 - 4) Awareness Raising and Capacity Building
 - 5) Inclusive Learning Environment
 - 6) Inclusive Teaching and Learning
 - 7) Cooperation
 - 8) Quality Assurance and Monitoring
- ✿ Appendices
 - 1) Sample of Master Plan
- ✿ References and links
 - Link to regulatory frameworks and documents
 - Link to Training Kit
 - Link Guidelines on Teaching and Learning
 - Link to Methodology Toolkit
 - Link to the documents developed within other project

Points

- Approach
- Finalization
- Translation
- Publication

*We are proposing our Bosnian Partners to finalize the Guidelines on INCLUSIVE Education in B&H and have the ready document by **15.04.2019**.*

For translation and publication please consult the FINANCIAL APPROACH part and update us!

Comments

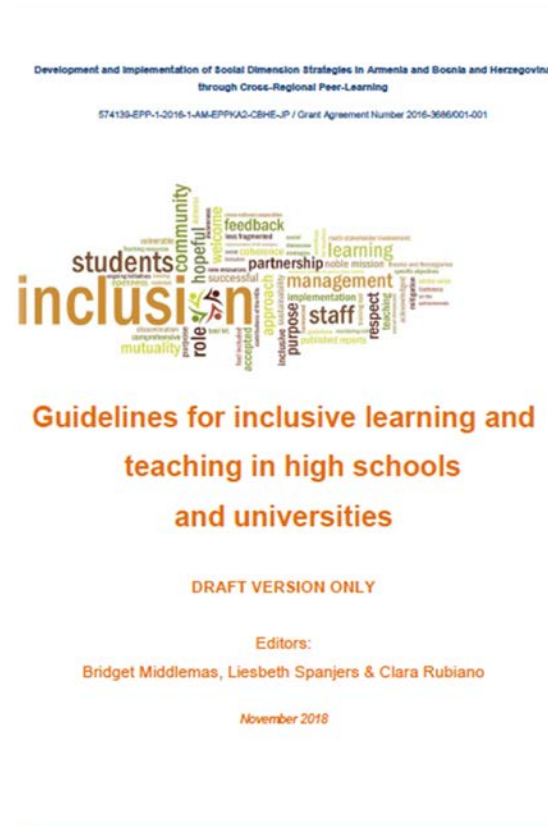
It was agreed:

- AUA and SAFAA to finalize the respective parts highlighting the case studies per institution each of the points.
- The document is to be finalized and submitted to the management team by **15.04.2019**. The management team will put all parts in one document and will be ready for circulation among the consortium.
- Next, the document will be sent to two ministries involved in the project for final feedback and will be ready for publication.
- Each partner is responsible for the translation of its part (English-Armenian).
- The publication is to be organized by the coordinating institution – SAFAA on basis of subcontracting together with all other documents for final conference.

Guidelines for Teaching and Learning

inclusion 

WP 3



Guidelines for Teaching and Learning

Points

- Translation
- Publication

We are asking Liesbeth to send the final version of the document without “draft” on title page and also the word document as that will be needed by the publishing companies! THANK YOU!

We are proposing our Bosnian Partners to proceed with the translation and publication of the document. For this please choose either of the HEIs (UNT or UNTZ) to be responsible for arranging translation and publication of the document. For more information please read the FINANCIAL APPROACH part and inform us on your final decision!

Comments

It was agreed:

- The coordinating institution - SAFAA will take responsibility to arrange the translation and publication of the final document in Armenia on the basis of subcontracting that will be disseminated among AM consortium and will be distributed also during the final conference in Yerevan.

WP 4

Outline



- Course Description
- Toolkit Description
- Goals and outcomes
- Format and Design
- Conclusion

WP 4

Toolkit Description

Toolkit contains:

- Guidelines and principles informing about the toolkit
- Target audience
- Key goals and learning outcomes
- Duration
- Format and design
- Evaluation plan
- Outline of activities for each training session
- Appendices with training materials and resources

WP 4

Format and Design

- Short educational videos/slides
- Face-to-face workshops
- Case studies
- Sample Lesson plan
- Mock activities
- Monitoring mechanisms/feedback

Methodology Toolkit and Trainings for High School Teachers



POINTS

- Approach to the methodology toolkit
- Finalization of the toolkit
- Translation of the toolkit
- Online part and part for publication of the toolkit
- Organization of trainings for high schools
- Promotion materials during the trainings
- Hand-outs during the trainings
- Awareness raising approach

We are proposing our Bosnian Partners to arrange SKYPE meeting with AUA to finalize the toolkit and also discuss the trainings at UNT and UNTZ. Looking forward to SKYPE!

COMMENTS

It was agreed:

- The updated toolkit is to be shared among others consortium partners (already done) and ready for discussion on the finalization of the document in Armenia and B&H.
- The document will be translated for the high schools.
- The General part will be published and disseminated during the trainings. The whole package will be available online!
- In ARMENIA trainings for high school teachers (50 teachers) will be arranged early May (**2-3 May 2019**) and will be chaired by AUA and SAFAA staff. The monitoring is planned to arrange in the mid of May and after analysis report will be shared.
- Promotion materials and hand-outs will be ready in advance for the teachers.
- AUA will also share some points for awareness raising campaign for schools. Among them is the preparation of awareness raising seminar, preparation of brochures, booklets for high schools. ANSA participation is to be ensured!

WP 4

WP 2

WP 3

WP 4

TRANSLATIONS

- It is highly recommended **one partner institution per country** arrange the translation of the main documents (training kit, national guidelines, guidelines on teaching and learning, toolkit), while institutional documents (master plans, in-house training materials) can be arranged by each HEI.
- When subcontracting, the following documents are required: **contract, act of delivery and acceptance, invoice, proof of transfer**
- If the subcontracting is done by partner institution and not by the coordinating institution, a **letter** is to be submitted to the management team with request of prior transfer with the full information on **“who is service provider and how much the service will cost”**. Once transfer is done to the service provider, the partner institution is to submit all the above mentioned document together with the **PRODUCT** to the management team.
- In case of subcontracting the **EXCHANGE RATE** is to be respected!

WP 2

WP 3

WP 4

PUBLICATIONS

- It is recommended **the coordinating institution** to organize the publication of the main documents for the Armenian part. For Bosnian partners it is also recommended to arrange the publication of main documents by one partner institution (**UNT or UNTZ**).
- When subcontracting, the following documents are required: **contract, act of delivery and acceptance, invoice, proof of transfer.**
- If the subcontracting is done by partner institution and not coordinating institution, a **letter** is to be submitted to the management team with request of prior transfer with the full information on **“who is service provider and how much the service will cost”**. Once transfer is done to the service provider, the partner institution is to submit all the above mentioned document together with the **PRODUCT** to the management team.
- General guidelines on publications will be presented by the management team **SOON. PLEASE FOLLOW THEM!!!**
- In case of subcontracting the **EXCHANGE RATE** is to be respected!

WP 5

- ❁ ALL partners are requested to fill in the survey and provide the necessary documents by **30/06/2019**
- ❁ Follow carefully all the e-mails and instructions provided by WUS
- ❁ Start the process as soon as you get the e-mail and link from WUS

**Development and Implementation of Social Dimension
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Cross-Regional Peer Learning**

2016-2019

574139-EPP-1-2016-1-AM-EPPKA2-CBHE-JP

inclusion 

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THANK YOU!!!

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Funded by the
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