

INCLUSION

REPORTING TEMPLATE – WORK PACKAGES

NUMBER AND NAME OF WORK PACKAGE:

CAPACITY BUILDING (WP1)

REPORT PROVIDED BY: WUS AUSTRIA

SHORT SUMMARY OF WORK PACKAGE AS IN PROJECT PROPOSAL

State the main outputs and activities as per Logframe

ACTIVITY	DELIVERABLE/OUTPUT
1.1.1. Project team	1.1 Consolidated project team
1.2.1. Development of fact-finding tool kit 1.2.2. Feedback of key stakeholders	1.2 Fact-finding tool kit
1.3.1. Pilot of fact-finding tools	1.3 Training kits
1.4.1. Site visits 1.4.2. Training	1.4 Trained staff
1.5.1. Fact –finding reports	1.5 Fact –finding reports

COMMENTS ON TIMELINE IN REFERENCE TO PROPOSAL (*are activities/outputs delayed and if so – why?*)

Activities/outputs in line with established workplan

Activity	Timeline
Piloting of tools (small sample) <ul style="list-style-type: none"> - PCU questionnaires (WUS AT) - Outline for literature review (KFU) - Student survey (UoR) 	21/02/2017 DONE

Final amendments of fact-finding tools based on recommendations from piloting phase <ul style="list-style-type: none"> - PCU questionnaires (WUS AT) - Outline for literature review (KFU) - Student survey (UoR) 	28/02/2017 DONE
Full application of fact-finding tools	31/03/2017 (in exceptional cases 30/04/2017) DONE
Development of methodology for site visits	31/03/2017 DONE
Site visits of EU partners to PCUs	30/04/2017 DONE
Reports on site visits to PCUs by EU partners	15/05/2017 DONE
Draft of training outline based on findings from fact-finding phase	31/05/2017 DONE
Training of HE representatives (at YSAFA) based on training outline	June 2017 DONE
Consolidation of all training materials (training kit)	30/07/2017 DONE
Finalisation of benchmarking tool based on results from fact finding and training	30/07/2017 DRAFT SUBMITTED BY UoR
Reports on fact-finding phase for Armenia and BiH	31/07/2017 DONE
QA Report on completion of WP1	31/07/2017 THIS REPORT - DONE

GENERAL COMMENTS ON WORK PACKAGE IMPLEMENTATION (*describe challenges and opportunities/success stories encountered in WP implementation, success in meeting major milestones...etc*)

GENERAL COMMENTS ON INDIVIDUAL ACTIVITY

Activity No and title	1.1.1. Project team
Description of implementation process	The project team was established during the KoM. A detailed plan indicating roles, responsibilities and timelines for major activities was shared after the KoM and updated as required.
Challenges and opportunities/success stories	All partners greatly contributed as proposed in the established workplan for WP1.
Deviation from the original plan (why?)	---

Activity No and title	1.2.1. Development of fact-finding tool kit 1.2.2. Feedback of key stakeholders 1.3.1. Pilot of fact-finding tools
Description of implementation process	<p>Fact-finding has started with the development of a specific methodology and the following tools:</p> <ul style="list-style-type: none"> • Survey for staff of partner country universities (PCUs), • Student survey, • Literature review. <p>Feedback from EU partners and respective stakeholders throughout the process ensured validity throughout the various development stages.</p> <p>Tools have been piloted on a small sample (February 2017) and a broader fact-finding process has been launched in March 2017:</p> <p>At the end of March, data were available as follows:</p> <ul style="list-style-type: none"> • 35 responses from PCU staff of 4 universities on the PCU survey • 184 responses from students of 4 universities on the student survey • More than 70 entries to the literature review on Moodle from all partners in Armenia, BiH as well as from EU partners. <p>During the training in June 2017, participants also jointly discussed key elements for benchmarking (to be applied every three years in order to measure progress in implementing the Social Dimension at the level of PCUs.)</p> <p>Tools are expected to feed into a set of guidelines on how to develop/implement Social Dimension strategies for higher education in BiH and Armenia in line with the Bologna Process.</p>
Challenges and opportunities/success stories	All partners greatly contributed as proposed in the established workplan for WP1.
Deviation from the original plan (why?)	---

Activity No and title	1.4.1. Site visits
Description of implementation process	<p>In April/May, data collected have been analysed and two-day-site-visits by EU partners to PCUs (WUS AT-Tuzla, UCLL-Travnik, UoR-AUA, YSAFA) were conducted. The aim of the site visits was:</p> <ul style="list-style-type: none"> • to verify the data generated during the piloting phase and • to close existing data gaps to the extent possible.

	<ul style="list-style-type: none"> to further identify capacity needs to be addressed in future trainings within the project.
Challenges and opportunities/success stories	All partners greatly contributed as proposed in the established workplan for WP1.
Deviation from the original plan (why?)	---

Activity No and title	1.4.2.Training
Description of implementation process	Based on the fact-finding results and identified training needs a two-day training for the total of 40 HEI staff members and respective government representatives was delivered at AUA (Armenia/Yerevan, June 2017) regarding the design and implementation of Social Dimension strategies. Based on the training concept and materials delivered for the workshop, WUS AT consolidated a training kit in line with the established workplan.
Challenges and opportunities/success stories	Under the lead of WUS AT, all partners greatly contributed as proposed in the established workplan for WP1.
Deviation from the original plan (why?)	---

Activity No and title	1.5.1.Fact –finding reports
Description of implementation process	The results were fed into two reports (one on Armenia, one on BiH) based on a pre-established reporting template.
Challenges and opportunities/success stories	Based on contributions from EU partners (site visit reports), WUS AT drafted the reports in line with the established workplan for WP1.
Deviation from the original plan (why?)	--

ANY OTHER COMMENT:

The following section is to be filled in by person providing feedback to WP reporting template

FEEDBACK BY:
COMMENTS ON THE REPORT/IMPLEMENTATION OF WP:

